

Sunday, July 17, 2022

## **Pine Grove Community Water Association Monthly Meeting Agenda for July 2022**

- I) Call Meeting to Order**
- II) Introduce Guests**
- III) Items From the Floor to be Added to the Agenda**
- IV) Minutes of the Last Meeting**
- V) Discuss Financial Report**
  - A) Outstanding Billings for Repairs
- VI) Old Business (4 month resolution desired)**
  - A) Banner Associates-Joe Munson/Cullen Kohles
    - 1) Application for State of SD Water Plan for Future Grant Monies—Grant Monies, Denied—Loan Monies Available (30 years @ 2.125% Interest)—Ken—UPDATE
  - B) Paint Reservoir—POSTPONED Until Late Summer/Early Fall, 2022—Ken—UPDATE
  - C) Letter of Understanding required before extension of Main Line, etc. crossing Private Property granting an Easement to PGCWA for access for future use after completion of project. (Not Required if Easement has been signed for Existing Main Line Repairs, etc.)
    - 1) Larson's Extension of Main Line
  - D) Membership Emergency Contact Plan—Updated—Kurt—PENDING
    - 1) Website
    - 2) Email
    - 3) Text Message
    - 4) Telephone
    - 5) Direct Contact

- E) Provide List of Membership Easements—Jerry & Rose—PROGRESSING
  - 1) Signed
  - 2) Pending Signature
  - 3) Requires Revisions
  - 4) Other Actions
- F) Purchase Red Strobe Light for Pump House—Jeff—Checking w/Tom—PENDING
- G) Replacing Electrical Remote—Jeff is checking w/BH Electric—PENDING
- H) Update on Water Main Break, Between Belgian Court and Clydesdale Road—REPAIRED but Water Main REMAINS SHUT OFF—Don—Landscaping—Gerry
- I) Update on Water Main Break, Wipf/Wordeman—Don—PENDING
- J) Update on Other Water Main Break/Repair Locations—Don/Jeff
- K) Provide Check List of Members that have been sent the letter of Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Rose & Kurt—PENDING
- L) Add Second Well
  - 1) Land—Board Members to meet with Kieffer Family and Kim Taylor—Don—PENDING
- M) Reconstruction of 3-Valves @ Pump House on W. Hart Ranch Road—Don—ON HOLD
- N) Pump House Drain/Scupper In Case of Inside Water Break—KEN—REVIEWING OPTIONS
- O) SOP for Pump House (Possibly use Tom & Kim)—Don & Jeff—ON HOLD
- P) Main Line High Density Polyethylene Pipe (HDPE) Specifications for New Membership Applications and By-Laws—Don—TO PROVIDE
- Q) Discuss Theoretical Line Loss—Kurt—PREPARING GRAPH—PENDING
  - 1) Action to be Taken?
- R) Outstanding Payments Not Received—Rose & Kurt

- 1) Monthly Water Usage Bills
- 2) Annual/Monthly Fees
- 3) Other Monies Owed
  - a) Fullerton Billed for Repairs & Labor.—Payment Pending—Rose

## **VII) New Business**

### **A) Expenditures—Long Term Planing**

- 1) Leak Repairs
  - a) On Going Projects and Costs
- 2) Equipment Repairs
  - a) On Going Projects and Costs
- 3) New 2nd Well (Improvement 1 Alternative 1; \$710,100) Does Not Included Costs for Pump House, Piping Materials, Electrical Materials, Controls, etc.—PENDING GRANT APPROVAL
- 4) Backup Generator—Diesel (Improvement 2 Alternative 1; \$113,400)—PENDING GRANT APPROVAL
- 5) Water Main Improvement—Neck Yoke Rd., Coyote Flats Rd., Windmill Rd. and 2 PRV's (Improvement 3; \$336,400)—PENDING GRANT APPROVAL
- 6) SCADA System (Supervisory Control And Data Acquisition) (Improvement 4; \$121,600)—PENDING GRANT APPROVAL
- 7) Water Main Improvement—Clydesdale Road and Neck Yoke Rd (Improvement 5; \$153,200)—PENDING GRANT APPROVAL
- 8) System for adding chemicals—Kurt to discuss w/SD Rural Water—PENDING
- 9) GPS Devise and Laptop for Field Use/Administrator/Meeting Information/etc.—Kurt & Jeff
- 10) Associated Hardware (MUELLER AMR W/2 WAY), EZ Suite Software and 30 Meters from Milbank Winwater Co.—ON ORDER, Deliver in September—Jeff & Kurt

### **B) Expenditures—Short Term Planing**

## **VIII) Approve Invoices for Payment**

## **IX) Reminder for Revisits**

- A) Envelopes for Monthly Billing—Print, Fold, Stuff, Stamp, Return Address, Use Address Window Envelope and Mail.

## **X) Adjournment**